

**BOARD OF NURSING
MINUTES
December 9, 2004**

- PRESENT:** Jacqueline Johnsrud, Marilyn Kaufmann, June Bahr, Terri Garcia, Blaine Ropson
Kathleen Sullivan, and Marie Kohlbeck
- EXCUSED:** Peg Heine
- STAFF PRESENT:** Kimberly Nania, Director of Health Service Professions; Colleen Baird, Legal Counsel;
Gina York, Bureau Assistant, DOE and other staff
- GUESTS:** Gina Denik Champion, WNA, Pamela Maxson-Cooper, Woedtal Hospital, WRC;
Mary Kelly Powell, WACSN; Judith Warmuth, WHA; Ann Cook, Columbia College of
Nursing; Katherine Dimmock, Columbia College of Nursing; Marshall Corrick,
Maranatha Baptist Bible College; John Brock, Maranatha Baptist Bible College;
Nancy Givenasky, Cardinal Stritch University; Lori Stutte, Cardinal Stritch University;
Ruth Walter, Cardinal Stritch University.

CALL TO ORDER

Jacqueline Johnsrud called the meeting to order at 9:16 a.m. A quorum of seven members were present.

APPROVAL OF AGENDA

Additions to the Agenda

- Open Session: Under Presentation of Proposed Stipulations- Add the following names:
Vernice L. Smith,LPN; Christine M. Cdebaca, LPN; Jenelle M. Debyle, RN;
Cheryl L. Britton, RN; Debra Jones, LPN
- Open Session: Add Discussion and Review of a Proposed New Impairment Order and place it
immediately after Item D.
- Closed Session: Remove Appearance by Mark LeRoux
- Closed Session: Under Deliberation of Monitoring Received After Mailing of Agenda – Add the
following names: Barbara Benoit, Joyce Cleavenger, Carol Majerowski, Lori Cuene, Jessica
Thurin
- Closed Session: Under Deliberation of Administrative Warnings Received After Mailing of
Agenda – Add Case Numbers: 01 NUR 207 and 01 NUR 329
- Closed Session: Under Proposed Final Decisions and Orders Received After the Mailing of the
Agenda – Add Final Decision & Order Variance Regarding Lynn Knotek, RN
- Closed Session: Under Deliberation of Proposed Stipulations- Add the following names:
Vernice L. Smith,LPN; Christine M. Cdebaca, LPN; Jenelle M. Debyle, RN;
Cheryl L. Britton, RN; Debra Jones, LPN

MOTION: Marilyn Kaufmann moved, seconded by June Bahr, to approve the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF NOVEMBER 4, 2004

MOTION: June Bahr moved, seconded by Marilyn Kaufmann, to approve the November 4, 2004 minutes as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Kimberly Nania, Director of Health Service Professions, informed the Board that Secretary Strong Hill position has not been filled at this time and Deputy Secretary, Sandra Rowe, will continue as acting Secretary until the position is filled.

The building renovations have now stopped and looks like the move into the other part of the building may not happen. We will keep you posted on any further information on this issue.

Code books will no longer be available through the Department as it has in the past. They can be obtained through DOA, Document Sales. There will be different three different formats being offered for individuals to get code books. At the DOA Document Sales office one can order code books for the estimated costs from \$15.00 to \$25.00 dollars for a hard copy, and in the CD format the cost will be \$6.50. Code books will also be available on the DRL Website in their entirety with a table of contents to assist individuals in find specific areas in the code books. This change will offer individuals the most current law at the time of their inquiry. The Department is considering to have the legal counsel for each Board to pull together the laws and rules surrounding each profession.

Sandra Rowe and Kimberly Nania presented budget information to the Board at today's meeting. The Department was requested to cut at least 10 positions and a major reduction of 1.1 million dollars in operating costs. Ms. Rowe informed the Board that the time study data accumulated so far is now being reviewed by Grant Thornton and a proposal will be submitted surrounding those results and make a recommendations from the Department for consideration with the budget and possible fee increases.

PRESENTATION OF PROPOSED STIPULATIONS

There were nine stipulations before the Board at today's meeting. They were Ann M. Erickson, RN (02 NUR 174); Mary Lynn Kusik, APNP (02 NUR 295); Lisa A. Loring, RN (03 NUR 184); Francine Milan, RN (04 NUR 174); Patricia J. Schinke, RN (03 NUR 183); Lisa A. Wadzinski, LPN (04 NUR 252); Beverly Ford Williams, LPN (03 NUR 252); Donna J. Zamudio, RN (02 NUR 229); and Aszani Kunkler, RN (02 NUR 281)

PRESENTATION OF PROPOSED STIPULATIONS RECEIVED AFTER THE MAILING OF THE AGENDA

There were four additional stipulations received after the mailing of the agenda. They were Verice L. Smith, LPN (01 NUR 207); Christine M. Cdebaca, LPN (01 NUR 207); Jenelle M. Debyle, RN (04 NUR 256); Cheryl L. Britton, RN (01 NUR 038); and Debra M. Jones, LPN (03 NUR 005).

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

Colleen Baird, Legal Counsel, was available for review and answering questions of the Board surrounding the summary reports at today's meeting.

INFORMATIONAL ITEMS

The Board reviewed correspondence from Mimi Kubsch, Ph.D., RN, UW-Green Bay at today's meeting.

REPORT WI NURSING REDESIGN CONSORTIUM AND LEADERSHIP COUNCIL UPDATE

Marilyn Kaufmann reported to the Board that there is a grant proposal being considered surrounding the nurse workforce survey and dealing with the nursing shortage issue. A copy of this information was distributed to board members for review and to provide feedback on this topic at the January 2005 meeting.

DISCUSSION AND REVIEW OF A PROPOSED NEW IMPAIRMENT ORDER WITH ERIC CALLISTO

The Board reviewed the proposed new impairment order submitted by Eric Callisto, DOE Administrator, at today's meeting. After much discussion and clarification on some of the items the Board requested Mr. Callisto to make the specific changes as indicated and for another draft of the new impairment order to be presented at the January 27, 2005 meeting.

The Board also express to Mr. Callisto some concerns of past situations regarding the handling of monitoring cases and requested that guidelines be developed for the Department Monitoring position. The reason for this request is to ensure that if the current individual would leave the position there would then be something in place for the new person to use and know how to handle monitoring cases and the responsibilities involved for this Board.

REPORT OF EDUCATION AND LICENSURE COMMITTEE

Marilyn Kaufmann provided an Education and Licensure Committee Report to the Board at today's meeting. Barbara Showers, Office of Education and Examination, reviewed with the Committee NCLEX Pass Rate Monitoring Report. The Committee did not have any additional concerns.

CARDINAL STRITCH UNIVERSITY UPDATE REPORT ON ADDRESSING PASS RATES

The Committee reviewed the information submitted for consideration by Barbara Showers, Office of Education and Examination.

MOTION: Jacqueline Johnsrud moved, seconded by June Bahr, to grant a one-year extension to Cardinal Stritch University, with a self-evaluation to be submitted to the Board at that time. Motion carried unanimously.

Board's Action:

MOTION: June Bahr moved, seconded by Blaine Ropson, to approve the recommendations by the Education & Licensure Committee and grant a one-year extension to Cardinal Stritch University, with a self-evaluation to be submitted to the Board at that time. Motion carried unanimously.

COLUMBIA COLLEGE OF NURSING PLAN TO ADDRESS NCLEX PASS RATES

The Committee reviewed the information submitted for consideration by Barbara Showers, Office of Education and Examination.

MOTION: June Bahr moved, seconded by Blaine Ropson, to approve the plan for Columbia College of Nursing and to submit a self-evaluation in one year. Motion carried unanimously.

Board's Action:

MOTION: Blaine Ropson moved, seconded by Marie Kohlbeck, to approve the recommendations by the Education & Licensure Committee to approve the plan for Columbia College of Nursing and to submit a self-evaluation in one year. Motion carried unanimously.

UW-OSHKOSH ACCELERATED BSN PROGRAM SELF EVALUATION

The Committee reviewed the information submitted for consideration by Barbara Showers, Office of Education and Examination.

MOTION: June Bahr moved, seconded by Terri Garcia, to grant a final approval of the accelerated curriculum for UW-Oshkosh. Motion carried unanimously.

Board's Action:

MOTION: Kathleen Sullivan moved, seconded by Marie Kohlbeck, to approve the recommendations by the Education & Licensure Committee to grant a final approval of the accelerated curriculum for UW-Oshkosh. Motion carried unanimously.

WESTERN WISCONSIN TECHNICAL COLLEGE PN PROGRAM RE-OPENING SELF EVALUATION

The Committee reviewed the information submitted for consideration by Barbara Showers, Office of Education and Examination.

MOTION: June Bahr moved, seconded by Blaine Ropson, to accept the self-evaluation report of Western Wisconsin Technical College with a recommendation not to visit the college at this time. Motion carried unanimously.

Board's Action:

MOTION: June Bahr moved, seconded by Kathleen Sullivan, to approve the recommendations by the Education & Licensure Committee to accept the self-evaluation report of Western Wisconsin Technical College with a recommendation not to visit the college at this time. Motion carried unanimously.

CARROLL COLLEGE APPROVAL OF FOURTH YEAR COURSES

The Committee reviewed the information submitted for consideration by Barbara Showers, Office of Education and Examination.

MOTION: Blaine Ropson moved, seconded by Jacqueline Johnsrud, to approve the fourth year courses as submitted by Carroll College and authorization to admit. Motion carried unanimously.

Board's Action:

MOTION: Marilyn Kaufmann moved, seconded by Blaine Ropson, to approve the recommendations by the Education & Licensure Committee to approve the fourth year courses as submitted by Carroll College and authorization to admit. Motion carried unanimously.

NORTHLAND COLLEGE AUTHORIZATION TO ADMIT

The Committee reviewed the information submitted for consideration by Barbara Showers, Office of Education and Examination.

MOTION: June Bahr moved, seconded by Terrie Garcia, to approve the first two courses and to grant authorization to admit to Northland College. Motion carried unanimously.

Board's Action:

MOTION: Marilyn Kaufmann moved, seconded by Kathleen Sullivan, to approve the recommendations by the Education & Licensure Committee to approve the first two courses and to grant authorization to admit to Northland College. Motion carried unanimously.

MARANATHA BAPTIST BIBLE COLLEGE BSN AUTHORIZATION TO ADMIT

The Committee reviewed the information submitted for consideration by Barbara Showers, Office of Education and Examination.

MOTION: June Bahr moved, seconded by Terrie Garcia, to approve the courses for years one and two for Maranatha Baptist Bible College and request they submit additional course outlines for prior Board approval before implementation, and to submit instructor evaluations upon completion of each course taught; to grant them authorization to admit as of May 2005, and request them to submit a self-evaluation report within six months after graduation of the first class. Motion carried unanimously.

Board's Action:

MOTION: June Bahr moved, seconded by Blaine Ropson, to approve the recommendations by the Education & Licensure Committee to approve the courses for years one and two for Maranatha Baptist Bible College and request they submit additional course outlines for prior Board approval before implementation, and to submit instructor evaluations upon completion of each course taught; to grant them authorization to admit as of May 2005, and request them to submit a self-evaluation report within six months after graduation of the first class. Motion carried unanimously.

BSN COMPLETION PROGRAM POLICY REVISION

The Committee reviewed the information submitted by Barbara Showers, Office of Education and Examination, for consideration at today's meeting. The Committee requested a postponement of a final decision on this topic until the January 27, 2005 meeting.

APPROVAL OF COMMITTEE REPORT

Board's Action:

MOTION: June Bahr moved, seconded by Blaine Ropson, to approve the Education & Licensure Committee report. Motion carried unanimously.

REPORT OF PRACTICE COMMITTEE

Jacqueline Johnsrud provided a Practice Committee Report to the Board at today's meeting.

The Committee discussed the position paper submitted by Blaine Ropson and after some discussion and additional suggestions the Committee asked Mr. Ropson to make the revision indicated at today's meeting and to submit another draft for the January 27, 2005 meeting.

CONSULT WITH LEGAL COUNSEL

The Board consulted with legal counsel throughout the meeting as needed.

VISITOR'S COMMENTS

Noted.

CONVENE TO CLOSED SESSION

MOTION: Marilyn Kaufmann moved, seconded by Marie Kohlbeck, to adjourn to closed session pursuant to Wisconsin State statutes 29.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Enforcement case status reports. Motion carried by roll call vote: June Bahr-yes, Jacqueline Johnsrud-yes; Marilyn Kaufmann-yes, Kathleen Sullivan-yes, Blaine Ropson-yes, Marie Kohlbeck-yes, Terrie Garcia-yes.

Open Session recessed at 11:04.

RECONVENE INTO OPEN SESSION

MOTION: Marie Kohlbeck moved, seconded by Blaine Ropson, to reconvene into open session at 4:14 p.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: June Bahr moved, seconded by Marie Kohlbeck, to approve all decisions made in closed session. Motion carried unanimously.

IMPAIRED PROFESSIONALS PROGRAM (IPP)

None.

MONITORING

APPEARANCES BEFORE THE BOARD

MAUREEN HANNON

MOTION: Blaine Ropson moved, seconded by Marie Kohlbeck, to grant a limited license for the sole purpose to take a refresher course with urine screens of one time per month while taking the refresher course and during her unemployment. The Board requested to issue a new two year stipulation with therapy sessions based on her therapist's recommendation, provide quarterly therapy reports, grant her unrestricted worksite, with quarterly satisfactory work reports, grant access, require twenty-six urine screens per year, no AA or NA. Motion carried unanimously.

JAMES PIPER

MOTION: Kathleen Sullivan moved, seconded by Marie Kohlbeck, that due to his recent completion of this sex offender therapy (SOT) and being early in his probationary period, the Board does not rescind James Piper's revocation; he can not petition the Board for the period of 24 months, and it is recommended that Mr. Piper seek therapy with a specialist in sexual boundaries. Motion carried unanimously.

MARK LEROUX

Mr. LeRoux was not available for this appearance before the Board at today's meeting.

LUCINDA KUJAWA

MOTION: Marilyn Kaufmann moved, seconded by Kathleen Sullivan, to grant Lucinda Kujawa a three-month stay with the five-year stipulation to start over. Motion carried unanimously.

REQUESTS FOR FULL LICENSURE

KAREN SCHUMACHER

MOTION: Marilyn Kaufmann moved, seconded by June Bahr, to grant full licensure to Karen Schumacher. Motion carried unanimously.

DEBORAH SIEBERT

MOTION: June Bahr moved, seconded by Marilyn Kaufmann, to grant full Licensure to Deborah Siebert. Motion carried unanimously.

REQUESTS FOR REINSTATEMENT OF LICENSURE

CLAUDETTE PUGEL

The Board requested that Ms. Pugel appear before the Board at the January 27, 2005 meeting.

ROBIN SWIGGUM

MOTION: June Bahr moved, seconded by Marilyn Kaufmann, to grant Robin Swiggum a three-month stay if she renews her licensure. Motion carried unanimously.

LINDA GEREK

MOTION: Marilyn Kaufmann moved, seconded by Kathleen Sullivan, to deny Linda Gerek's request for reinstatement and to send a letter to the state of Texas LVN Nursing Board. Motion carried unanimously.

REQUESTS FOR THREE MONTH STAYS WITH MODIFICATIONS

LEE DZIATKIEWICZ

MOTION: June Bahr moved, seconded by Blaine Ropson, to deny Lee Dziatkiewicz request for a three-month with modifications and to notify him that he is place on a minimum of a six-month suspension due to a violation of his Board order. Motion carried unanimously.

DENISE GAUDET

MOTION: Marilyn Kaufmann moved, seconded by Kathleen Sullivan, to grant Denise Gaudet a three-month stay with the modification to reduce her therapy to one time per month. Motion carried unanimously.

HEIDI RIVER

MOTION: Marie Kohlbeck moved, seconded by Terrie Garcia, to grant Heidi River a three-month stay and approve the modification to reduce therapy to one time per month. Motion carried unanimously.

ROBERT SAESS

MOTION: Marilyn Kaufmann moved, seconded by Blaine Ropson, to grant a three-month stay to Robert Saess and approve a change in modifications to reduce his therapy to one time per quarter but they must be face-to-face sessions. Motion carried unanimously.

MARY TRAHAN

MOTION: Marilyn Kaufmann moved, seconded by Kathleen Sullivan, to grant a three-month stay to Mary Trahan, deny her request for a reduction in urine screens and request she sign up with First Lab or NCAPS for her urine screen testing, and grant termination of her therapy. Motion carried unanimously.

RICHARD MUNSTER

MOTION: Kathleen Sullivan moved, seconded by Marie Kohlbeck, to grant a three-month stay to Richard Munster, approve the modification to reduce therapy to one time per month, but no reduction in urine screens. Mr. Munster should note that the original Board order states 106 urine screens per year and the urine sample must be submitted within a five hour timeframe. He may resume his privileges as an anesthetist. Motion carried unanimously.

LOIS BOYD

MOTION: Terrie Garcia moved, seconded by Blaine Ropson, to deny a three-month stay to Lois Boyd and to suspend her license for the period of six months. Reason for Denial: Ms. Boyd failed to comply with her Board order. Motion carried unanimously.

REQUESTS TO SURRENDER OR MAKE LICENSE INACTIVE

SANDRA MCNAMARA

MOTION: Marilyn Kaufmann moved, seconded by June Bahr, to draft a voluntary surrender stipulation regarding Sandra McNamara. Motion carried unanimously.

REQUESTS FOR RECONSIDERATION OF BOARD ORDER

JOYCE WILLIS

MOTION: June Bahr moved, seconded by Kathleen Sullivan, to rescind the Board order granting of a limited license to Joyce Willis for the sole purpose to take a refresher course and grant Ms. Willis full licensure due to eligibility by endorsement. Motion carried unanimously.

DELIBERATION OF MONITORING RECEIVED AFTER MAILING OF AGENDA

BARBARA BENOIT

MOTION: Marilyn Kaufmann moved, seconded by June Bahr, to request a summary suspension of Barbara Benoit's license. Motion carried unanimously.

JOYCE CLEAVENGER

MOTION: June Bahr moved, seconded by Kathleen Sullivan, to request a summary suspension of Joyce Cleavenger's license. Motion carried unanimously.

CAROL MAJEROWSKI

MOTION: Blaine Ropson moved, seconded by Marilyn Kaufmann, to deny a three-month stay to Carol Majerowski and envoke an immediate suspension of her license. Reason for Denial: Due to Ms. Majerowski's violation of the Board order. Motion carried unanimously.

LORI CUENE

MOTION: Marilyn Kaufmann moved, seconded by Blaine Ropson, to accept Lori Cuene's voluntary surrender of her license. Motion carried unanimously.

JESSICA THURIN

MOTION: Marilyn Kaufmann moved, seconded by Kathleen Sullivan, to accept Jessica Thurin's voluntary surrender of her license. Motion carried unanimously.

STIPULATIONS

ANN M. ERICKSON, RN

MOTION: Marilyn Kaufmann moved, seconded by Marie Kohlbeck, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter of Ann M. Erickson, RN. Motion carried unanimously.

MARY LYNN KUSIK, APNP

MOTION: Blaine Ropson moved, seconded by Marilyn Kaufmann, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter of Mary Lynn Kusik, APNP. Motion carried unanimously.

LISA A. LORING, RN

MOTION: Marilyn Kaufmann moved, seconded by Blaine Ropson, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter of Lisa A. Loring, RN. Motion carried unanimously.

FRANCINE MILAN, RN

MOTION: Blaine Ropson moved, seconded by Marie Kohlbeck, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter of Francine Milan, RN. Motion carried unanimously.

PATRICIA J. SCHINKE, RN

MOTION: Marilyn Kaufmann moved, seconded by Blaine Ropson, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter of Patricia J. Schinke, RN. Motion carried unanimously.

LISA A. WADZINSKI, LPN

MOTION: June Bahr moved, seconded by Blaine Ropson, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter of Lisa A. Wadzinski, LPN. Motion carried unanimously.

BEVERLY FORD WILLIAMS, LPN

MOTION: Marilyn Kaufmann moved, seconded by Blaine Ropson, to reject the proposed stipulation in the matter of Beverly Ford Williams, LPN.
Reason for Rejection of Stipulation: After the period of suspension, there is not adequate protection of the public. Motion carried unanimously.

DONNA J. ZAMUDIO, RN

MOTION: Marilyn Kaufmann moved, seconded by June Bahr, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter of Donna J. Zamudio, RN. Motion carried unanimously.

ASZANI KUNKLER, RN

MOTION: Marilyn Kaufmann moved, seconded by Blaine Ropson, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter of Aszani Kunkler, RN. Motion carried unanimously.

DELIBERATION OF PROPOSED STIPULATIONS RECEIVED AFTER MAILING OF AGENDA

VERNICE L. SMITH, LPN

The Board postpone action until the January 27, 2005 meeting.

CHRISTINE M. CDEBACA, LPN

The Board postpone action until the January 27, 2005 meeting.

JANELLE M. DEBYLE, RN

MOTION: Marilyn Kaufmann moved, seconded by June Bahr, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter of Janelle M. Debyle, RN. Motion carried unanimously.

CHERYL L. BRITTON, RN

MOTION: Marilyn Kaufmann moved, seconded by Marie Kohlbeck, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter of Cheryl L. Britton, RN. Motion carried unanimously.

DEBRA M. JONES , LPN

MOTION: Marilyn Kaufmann moved, seconded by Blaine Ropson, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter of Debra M. Jones, LPN. Motion carried unanimously.

ADMINISTRATIVE WARNINGS

04 NUR 234

MOTION: June Bahr moved, seconded by Kathleen Sullivan, to issue an administrative warning to R.R.C., case 04 NUR 234. Motion carried unanimously.

**DELIBERATION OF ADMINISTRATIVE WARNINGS RECEIVED AFTER
MAILING OF AGENDA**

01 NUR 207

The Board postpone action until the January 27, 2005 meeting.

01 NUR 329

MOTION: June Bahr moved, seconded by Kathleen Sullivan, to issue an administrative warning to B.S.A., case 01 NUR 329. Motion carried unanimously.

PROPOSED DECISION AND ORDERS

**LYNN M. MARILYN EGGEBRAATEN, RN
(LS 040317 NUR)**

The Board postpone action until the January 27, 2005 meeting and Colleen Baird, Legal Counsel, will consult with June Bahr regarding this proposed decision and order.

**LYNN KLEMMER, BRENDA KURTH, CAROL KUJAWA
(LS 040292 NUR)**

MOTION: Marilyn Kaufmann moved, seconded by Kathleen Sullivan, to adopt the ALJ's proposed decision and order regarding Lynn Klemmer, Brenda Kurth, Carol Kujawa, case LS 040292 NUR, after review of the objections. Motion carried unanimously.

PROPOSED FINAL DECISIONS AND ORDERS RECEIVED AFTER MAILING OF AGENDA

CYNTHIA L. KNOTEK, R.N. (LS 0407121 NUR)

MOTION: Marilyn Kaufmann moved, seconded by June Bahr, to adopt the variance regarding Cynthia Knotek, RN, case LS 0407121 NUR. Motion carried unanimously.

DIVISION OF ENFORCEMENT & CASE STATUS REPORT

The Board did not hear the DOE Case Status Report or any case closings at today's meeting.

OTHER BOARD BUSINESS

The Board discussed with Sandra Meyers, Board Monitor, some situations in which individuals are taking refresher courses without the board granting a limited license prior to them taking the course. The Board requested that Barbara Showers send a letter to Southwest Technical College and Mid-State College regarding the two students who took the refresher courses in these schools notifying them of the requirement.

The Board would also like Dr. Showers to communicate to schools that have approved refresher courses, that the participants must have a limited license before they can take the clinical portion of the refresher course.

ADJOURNMENT

MOTION: Kathleen Sullivan moved, seconded by Marie Kohlbeck, to adjourn the Meeting at 4:26 p.m. Motion carried unanimously.